

# Matteo H. H. Meier

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## EDUCATION

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### **BS, Management Administration Systems, GPA:3.7**

San Jose State University, San Jose, CA

Expected Graduation Date: **Aug. 2025**

### **CERTIFICATIONS**

AWS Certified Cloud Practitioner 2025-2028

Department of Defense Secret Clearance – Lifetime Commitment

PADI Rescue Scuba Diver

CPR/AED/First Aid

### **SKILLS**

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**Programming & Development:** Python, Flask, pyDantic, Langchain, HTML, CSS, Javascript

**Data Engineering & Analytics:** pyspark, pandas, Apache Spark, DataBricks, SQL, mySQL, Google BigQuery, ETL, PowerBI, Tableau, Excel (Pivot, VLOOKUP, XLOOKUP), ArcGIS, Salesforce Lightning CRM

**Cloud & Digital Integration:** AWS, Digital Transformation, Gemini API Integration

**Project Management:** Jira, UML, Team Project Development (Scrum/Agile/Waterfall), Fact Checking, KPI Analysis  
Business Report Writing, Customer Service and Client Interaction, Conflict Resolution, Asset Protection

### **PROJECTS**

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#### **Yelp Review Summarizer with Gemini API**

**August 2024 – December 2024**

- Utilized a mix of data science python libraries and SQL to wrangle, analyze, normalize, and clean hundreds of thousands of entries of Yelp review data from a selection of North American metropolitan areas
- Created relevant visualizations using DataBricks and Tableau in order to wrangle data in accordance with measured business insights
- Integrated Google's Gemini API, into a program that summarizes the consensus of a business's reviews to deliver key insights to the end user, while using LangChain runnables to automate the process at scale
- Led my team to achieve 1st place out of 10 teams in a competition for our use of storytelling through data and use of business-minded justification for key decisions

#### **Digital Transformation**

**Jan 2025 – April 2025**

- Leveraged research and problem solving skills to implement a technology solution plan that drove profitable revenue growth by 118% for a non-tech savvy SMB facing larger competitors.
- Leveraged UML (use-case, Gantt, and activity diagrams) to design system architectures and visualize business processes, enhancing clarity between technical and non-technical stakeholders.
- Utilized strong research, fact-checking, complex ideation, and critical thinking skills to identify strategic opportunities and mitigate risks within cross-functional teams, resulting in a **25% improvement** in project timeline adherence based on weekly KPI tracking
- Collaborated with a cross-functional team to develop a C-level presentation, applying complex ideation and excellent oral/written communication skills communicate business value of digital transformation.

## PROFESSIONAL EXPERIENCE

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### **Security Officer – Lockheed Martin, Microsoft SVC**

**Allied Universal Protection Services, Securitas Security Services**

**2022 - Present**

- Guarantees protection of company employees and assets while ensuring compliance with post orders.
- Successfully deescalates multiple Tier 1 conflicts while coordinating efforts with EMTs, Law Enforcement, and the Fire Department.
- Maintained a meticulously detailed daily report of all events on shift, including writing firsthand narratives and taking witness statements usable in court.

### **Satellite Communications Operator/Maintainer, U.S. Army 25S**

**2019 - 2021**

**112th Signal Battalion (Special Operations) (Airborne)**

#### **Honorably Discharged**

- Controlled, monitored, and troubleshooted over 200 uplink feeds being provided over fiber and satellite links.
- Collaborated within a high-performing communications team to manage, troubleshoot, and maintain satellite network operations across 100+ remote sites, ensuring 99.9% uptime during critical missions